Please fill out this order form to the best of your ability. If you're unsure of anything, don't worry - we'll go over everything with you. We'll send you an invoice when the order is confirmed; upon receipt of payment, we will send a mock-up for your approval and begin the printing process.

<u>CUSTOMER INFO</u>
<b>New Customer:</b> Yes No
Name:
Company Name:
E-Mail:
Phone:
BILLING INFO
Paying by Check: Yes No
Paying by Purchase Order: Yes No
If you are not comfortable, fill out everything except the number and we can take that over the phone.
Card Type: Visa MasterCard American Express Discover
Card Number:
Card CVC Number:
Card Expiration (MM/YY):
Name on Card:
Billing Address:
City/State/Zip:
Tax Resale Number (if applicable):
SHIPPING INFO
Same as Billing: Yes No

Shipping Address:				
City/State/Zip:				
ORDER INFO				
Printing: or Embroidery:				
Due Date:				
Quote Number:				
Total Amount of Shirts:				
Shirt Type(s):				
INK COLORS				
# of Colors on Front:				
Colors on Front:				
# of Colors on Right Sleeve:				
Colors on Right Sleeve:				
# of Colors on Left Sleeve:				
Colors on Left Sleeve:				
# of Colors on Back:				
Colors on Back:				

## **NOTES**

Thank you for choosing TshirtMan! Please save a copy of this form and email it to us at office.manager@crossforyou.com, and print a copy for your own records.

Quantity	Garment Style	Color	Size
	TOTAL		

## **SIZING RUBRIC:**

XS - Extra Small4XL - Four Extra-LargeS - Small5XL - Five Extra-Large

M - Medium

L - Large A \$2.00 upcharge for 2XL, \$3.00 for

XL - Extra-Large 3XL, \$4.00 for 4XL, and \$5.00 for 5XL will

2XL - Two Extra-Large apply (there may be exceptions.)

**3XL** - Three Extra-Large

YXS - Youth Extra-Small (2-4)

YS - Youth Small (6-8)

YM - Youth Medium (10-12)

**YL** - Youth Large (14-16)

Please note: a Youth Extra-Large is the same as an Adult Small.